

## **POLICY ON MOBILE PHONES**

Students are encouraged not to bring mobile phones into school. Students may, with permission, use the school phone in the main office to contact parents if the need arises.

If a student decides to bring a mobile phone into school the following guidelines should be adhered to:

- Phones should be switched off before coming into school and not switched on again until students leave the building.
- At no time should camera phones be used to take images of any student or employee of the school.

In the event of a student's phone "going off" in class or found to be in a student's possession the following guidelines should be followed:

- Students should be asked to hand over their phone to a member of staff.
- Phones confiscated from students should be handed to one or other of the V.P.'s.
- Confiscated phones will be returned at 3.30 pm on the same day with a verbal warning.
- On any second or subsequent occasion, parents may be contacted and asked to collect their son's phone from a V.P.

This policy is linked to the school's Child Protection and ICT Acceptable Use Policy.